

WISCONSIN DEPARTMENT OF WORKFORCE DEVELOPMENT
Division of Economic Support
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To: Food Stamp Handbook Holders

From: Alice Wilkins, Deputy Director
Bureau of Work Support Programs

Rick Zynda, Director
Office of Food Stamps and Medical Assistance

RE: **FS Handbook Release 00-03**

DATE: July 1, 2000

EFFECTIVE DATE

Release and effective dates are on each page in the upper left-hand corner. The 1st is the release date; the 2nd is the effective date.

Implement the instructions at application, review, and change, or, if you wish, earlier. The following policy additions or changes are effective 07/01/00, unless otherwise noted.

COMMENTS

References to "OM" indicate that the information in the designated Operations Memorandum has been incorporated into the FSH.

CHANGES

The following changes are in this release.

Initial Unit
Appendices
1.1.2

The reference for Question 1 was corrected.

Adult children under age 22 who are living with his or her natural, adoptive, or step-parent were added to the definition of the primary person's family group.

1.2.0/1.2.2.1

Exceptions to the relationship rules were modified and moved 1.2.0.

1.2.0.1

An exception to the purchase and prepare rules for the elderly and disabled is noted.

1.2.1

A confusing example was deleted.

1.2.1#2

An inadvertent delete regarding the definition of "spouse" was restored.

2.3.0

Two new group living arrangements were added; Residential Care Apartment Complexes (RCAC) and Adult Family Homes (AFH).

6.1.0

The reference to IMM, IIA was removed. The statement regarding the signing of a waiver in 6.1.2 was moved to 6.1.0#3. Section 6.1.3 was renumbered as 6.1.2. A person's admission of an IPV was added to 6.1.1.

7.1.1(7)

New criteria: Tribal TANF cash payment, W-2 cash payment, and working in a W-2 Trial Job --are added to the list that can prevent ineligibility.

8.2.1

Regular participants in a drug addiction or alcoholic treatment and rehabilitation program were added to the Exemptions From FSET

Registration list.

- 8.3.0 (#5) A line, mistakenly dropped, was restored.
- 8.3.2 New language clarifies that if a change in an exemption status occurs that no longer makes the FS group exempt from FSET participation, the FS group must be registered as soon as possible, but no later than at the next review.
- 8.6.3 Describes the process for re-establishing eligibility for someone who has been sanctioned in FSET.
- 8.6.3.1 Nursing home insurance policies are discussed.
- 10.1.0 #1b & #4 New wording, "establish or enforce a support order" replaced the earlier language.
- 10.1.2 The Good Cause Notice, which must be provided to all clients at application and at any time a new child is added to the FS AG, is described. The Good Cause Claim form is also described. Copies of both forms are added to the Appendix.
- 11.4.6 The disregard of 401K and 403B Plans is discussed.
- 11.4.18.1 The IDA Program savings and the January 2000 one-time rebate
11.4.18.2 payment of WI sales taxes are discussed.
- 11.5.5 The disregarded vehicle value, used in the calculation of the period of ineligibility, has been updated to the current amount.
- 12.2.21 The proration of tribal distributions income is described.
- 12.2.41 A line describing the treatment as income of private disability payments
12.2.41.1 was restored and the treatment of VA Aid and Attendant Payments is described.
- 15.3.6 The effect of W-2 members and ineligible aliens on shelter and/or utility expenses is discussed.
- 16.6.0 Two lines, mistakenly dropped, are restored.
- 16.7.0.1 Shelter expenses must be verified at application, at review when changes are reported, and when the group moves or reports a change.
- 16.8.2 Water heater costs are added to the "other standard" list. HUD utility
16.8.12 reimbursements are not counted as income and a cross-reference is made to 12.2.2 .
- 20.17.0 The Good Cause Notice form is added to the Appendix.
- 20.18.0 The Good Cause Claim form is added to the Appendix.
- 21.1.0 The "Application" section is extensively rewritten.
- 21.4.2 Procedures to follow at the conclusion of the telephone and the mail-in
21.4.5 reviews are described.
- 22.1.5 FS recipients appealing an agency decision by requesting a fair hearing must do so prior to the effective date of the change or termination in order to have their benefits continued at the previous level while the

hearing is pending.

22.2.1.1

All adult FS unit members are liable for repayment of any overissued food stamps.